Are you looking for a great internship where you’ll gain valuable work EXPERIENCE that will add to your resume? With this PAID marketing and recruiting internship, you’ll encounter just that. Your schedule will be FLEXIBLE to meet your school needs.

REQUIREMENTS:
We’re looking for seniors expecting to graduate in Spring or Summer of 2010 with outstanding interpersonal skills. Involvement in student clubs/activities and/or Greek organizations is strongly preferred. All majors are welcome to apply but a marketing, sales, recruiting, or communication focus is desired.

ABOUT CAMPUSPOINT:
Since our founding in 2002 by two UW Alumni, CampusPoint helps college students and recent college graduates find local employers, jobs, and internships. A local staffing leader, CampusPoint currently operates offices in Seattle and Portland with more offices planned for the future.

• 100% FREE Resource
• Largest known private employer and recruiter of recent graduates in Washington & Oregon
• Typically hiring more than 1,000 students and recent graduates every year
• International Program offers access to opportunities abroad
• Typically recruiting for 75-100 local jobs and internships at any given time. Many positions not found anywhere else.
• FREE Local Employer Directory connects job seekers with thousands of employers they’ve never heard of before.
• To learn more, visit www.CampusPoint.com

ABOUT THE INTERNSHIP:
CampusPoint Interns will partner with CampusPoint’s Campus Programs Manager to enhance the student and recent graduate experience at CampusPoint.

RESPONSIBILITIES INCLUDE:
• Work with the Campus Programs Manager to assure that appropriate jobs are posted onto appropriate resources such as on-campus job boards, list serves, etc. and seek to identify and gain access to new and different posting systems and list serves as available.
• Serve as a point of contact for CampusPoint-registered students and recent graduates. Confirm interview times, welcome new CampusPoint registrants, etc.
• Assist individual CampusPoint Account Managers in candidate searches for specific positions through extensive queries of the CampusPoint candidate database.
• Search for candidates (with desirable skill sets) not currently registered with CampusPoint, and ask them to consider joining CampusPoint.
• Strategize new and more effective/efficient ways for CampusPoint to reach students and recent college graduates.
• Under the direction of the Campus Programs Manager, build relationships with various on-campus entities, such as student clubs and Greek organizations.
• Distribute new flyers, posters, and other promotional materials.
• Other assignments assigned by the Campus Programs Manager.

COMMITMENT:
Minimum of two 4 hours shifts and up to 16 hours per week total. Starts winter 2010 through spring 2010. Breaks during established school-break periods.

COMPENSATION:
$10 per hour. Opportunity to network with CampusPoint leadership, and attend local Company events. Assistance with college credit, if desired.

LOCATION:
4th and Blanchard Building in the Belltown Neighborhood. 2101 4th Ave., Suite 2200, Seattle, WA 98121

TO GET STARTED:
1. Email your resume to campusprograms@campuspoint.com with “Marketing and Recruiting Internship” in the subject line.
2. Go to www.CampusPoint.com
3. Click on Seattle
4. Click on “Register Now” to Register
5. Create your CampusPoint Resume
6. Submit your CampusPoint Resume for the “Marketing and Recruiting Internships”

FOR QUESTIONS, CONTACT SUSAN KRAMER, CAMPUS PROGRAMS MANAGER AT 206.783.9200 X.221 OR SUSAN@CAMPUSPOINT.COM