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HDR is an architectural, engineering and consulting firm that excels at complex projects and solving challenges for clients.

More than 8,000 professionals, including architects, engineers, consultants, scientists, planners, and construction managers, in over 185 locations worldwide, pool their strengths to provide solutions beyond the scope of traditional A/E/C firms.

<table>
<thead>
<tr>
<th>Title</th>
<th>IT Intern</th>
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<tbody>
<tr>
<td>Requisition</td>
<td>091411</td>
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<tr>
<td>Number</td>
<td></td>
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<tr>
<td>Openings</td>
<td>1</td>
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<td>Job Board</td>
<td>Bellevue, WA</td>
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<tr>
<td>Location</td>
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</tbody>
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**Description**

We have an opportunity in our Bellevue office for an intern in our IT Department. The right candidate will be a current IT student. He/She must be self-motivated and able to work independently as well as with a project team to completion of a task. Strong organization and time management is required, as well as excellent attention to detail. This candidate should have excellent client service, interpersonal and communication skills. Proficiency with Microsoft Windows XP and Office applications. Knowledge of CAD applications a plus. Primary duties will include providing first level support for departments. Assist the IT department with daily projects. May need to update and maintain inventory Excel sheets, organize network cabling, streamline server room operations and other tasks assigned. The position will be responsible for assisting with configuring and troubleshooting PC hardware and software issues. Keyword(s): Intern, IT, Information Technology, 091411

**Requirements**

3.00 GPA. Typically is an individual enrolled in undergraduate studies or a graduate without prior experience. Attention to detail a must. Must possess strong problem solving and communication skills.

This position may be subject to a pre-employment drug test and drug and alcohol testing during the course of your employment based upon HDR's Drug Testing and Drug Free Workplace Policy.

**Post Date**

12/22/2009

**Contact**

Dana Vaneske

Individuals interested in this position should apply online at www.hdrinc.com. If you don’t have access to the internet you can send resume to:

HDR
8404 Indian Hills Drive
Omaha, NE 68114-4049

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